

Meeting Minutes - December 4, 2014 Public Safety Building Committee

Attending the meeting are committee members Eric Shears, Mark Tocci, Carol McLeod, Steve Brown, Rick Pinciario, Larry Fisher, Robert Sinibaldi and Richard LeSavoy

Meeting commenced at 6:36 PM

Rick made a motion to approve the minutes from the October 30 meeting. Carol seconded the motion and the minutes were approved by a vote of 7-0.

Discussion

- There was a general discussion on the various RFQ's and RFP's the Chief had shared with the committee. Many of the members liked the RFQ's from the town of Ashby, MA.
- There was some discussion around the scoring mechanisms which need to be part of our RFQ.
- The committee discussed the existing public safety building and the desire that any needs assessment address how this building can be used in the future. Larry stressed the important of response times which the current centrally located building supports.
- The committee agreed that we need a problem/description statement from each of the five departments, Police; Fire; DPW; Ambulance and Emergency Management. Eric will formally request this for each department head.
- There was some additional discussion around emergency management and the need for adequate space
- Mark Tocci agreed to create an initial draft of the RFQ once he receives input from each department.
- The committee also discussed the current \$50,000 budget appropriated by the town and how or if this will be communicated to those responding to our RFQ.

The next meeting will be planned for Wednesday, January 7 at 6:30 in the same Fire Station meeting room location.

The meeting adjourned at 7:22 PM