

## **Meeting Minutes – August 25, 2015**

### **Public Safety Building Committee**

Attending the meeting are committee members Mark Tocci, Carol McLeod, Eric Shears, Ralph Spencer and Richard LeSavoy. Also attending were Steve Brown and Hal Lloyd.

Meeting commenced at 6:35 PM

Carol made a motion to approve the meeting minutes from 8/18 and 8/20. Ralph seconded the motion and the meeting minutes were approved by a vote of 5-0.

The committee discussed last week's presentations from:

1. Donham & Sweeney, Architects
2. CSS Architects
3. Kaestle Boos Associates, Inc.
4. HKT Architects

Each of the firm's responses to the RFP and views on various aspects of the project were discussed among committee members.

Ralph had visited the Brunswick, Maine Public Safety Building and shared some photos of his visit with the committee.

It was agreed that we would proceed to perform reference checks on three of the firms and to visit recent projects. The two Chiefs will conduct the reference checks and any or all committee members will participate in site visits if possible.

The meeting adjourned at approximately 7:35 PM

**The next meeting of the committee will be on Tuesday, September 8 at 6:30 PM in the firehouse conference room.**