



NV5

Merrimac Police Station – Merrimac, MA

Meeting Minutes

PSBC Meeting

Date: March 14 , 2019, 4:00 p.m.

Location: Merrimac Town Hall – Sargent’s Hall

Attendees:

Name	Assoc.	Present	Name	Assoc.	Present
			<i>NV5 (OPM)</i>		
Chief Eric Shears – Merrimac Police	Police	Y	Bill Cunniff	NV5	Y
Chris Gaudet – PSBC Member	Res	Y	Ken Grizzell	NV5	N
Carol McLeod – PSBC/ Merrimac Finance	Merr	Y			
Yvonne Bednarz - PSBC Member	Res	Y	<i>Designer</i>		
Mark Tocci - PSBC Member	Res	Y	Greg Carell – Carell Group	CG	Y
Chief Larry Fisher – Merrimac Fire Dept.	Merr	Y			
Rick Pinciario – PSBC Member	Res	N			
Laura Mailman - PSBC Member	Merr	N			
Robert Sinibaldi – PSBC /Merrimac DPW/ISD	Merr	Y			

Chief Eric Shears called the meeting to order @ 4:00 p.m.

1) Meeting Minutes Review & Approval

- Chief Shears invited a motion to approve the Meeting Minutes of the 03.08.19 PSBC Meeting. A motion was made by Ms. McLeod, seconded by Mr. Fisher and approved unanimously (Mr. Tocci abstained), to accept the meeting minutes as submitted.

2) General Contractor (GC) Bid Review

- The Projectdog website was accessed, and the PSBC reviewed the GC Bids that were received on Thursday, March 14th @ 2 p.m. (see attached). (6) GC Bids were received, with LD Russo being the apparent low bidder, with a base bid at \$ 4,865,000.
- NV5 also prepared a spreadsheet (see attached) showing the base bids plus alternates subtotals, in order to evaluate the impact to the Town approved budget of each additional/successive bid alternate.

- The GC bids were higher than anticipated. Backing out the contingency of \$ 125,000 that was carried in the spreadsheet that was presented to the Merrimac Board of Selectmen (see attached), including the three main alternates – Standing Seam Roof, Outbuilding and Carport – the construction budget was approximately \$ 5,055,000. The lowest bid including costs for these three alternates is \$ 5,522,351, a variance (overage) of \$ 467,351. It was acknowledged that some of this overage was due to the necessity of providing booster pumps for both the domestic and fire protection water systems – these pumps were not part of the original estimates. Additionally, due to PSBC revisions during the course of CD development, the outbuilding shown on the bid set was approximately 1000 sf larger than originally estimated.
- Mr. Tocci noted that there is the potential for the design team to redesign some of the MEP systems in order to save money, but it was understood by the PSBC that based upon the \$ 467k overage, it would be difficult to recover that much money in a re-design; furthermore, there is additional potential risk to the Town in rebidding.
- The subject of the Town pump station costs, and its potential benefit in eliminating project costs for booster pumps was discussed. Mr. Sinibaldi noted that, when/if approved to proceed by the Town, it is projected that the station could be on line in August 2019. Further discussion would be needed on this subject to evaluate all potential impacts.
- Mr. Carell noted that the Town has 30 days within which to act upon the GC Bids.
- Chief Shears is going to the BOS on Monday night, 3/18, to present the current status. There is no recommendation yet by the PSBC on how to proceed, as it is difficult given the based bid and the discussion that a more robust contingency of 5% of the base bid cost should be carried, rather than the current 2.5%. The subsequent BOS meeting will be April 1st.
- There will be a meeting on Monday, 3/18, among the Chief, NV5 and TCG – including the TCG technology consultant, Chick Langone, to further define the budget and procurement of technology and Fixtures, Furnishings & Equipment (FFE), the purpose being to summarize the Total Project Budget, so that the PSBC can make a recommendation to the Town.

4) Other Business – There was no Other Business.

The next meeting of the PSBC will take place on 03.22.19 @ 11 a.m. in Merrimac Town Hall, Sargent Auditorium



OFFICES NATIONWIDE

GC E-Bid : List of bids received 03/14/19 02:00 PM Merrimac Police Headquarters 829404

Company	Bid Price (Whole Dollar) ▾	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Bid Package
LD Russo Inc, 198 Ayer Road, Harvard, MA 01451	\$4,865,000.00	\$122,933.00	\$439,850.00	\$94,568.00	\$88,549.00	\$31,889.00	View File
Seaver Construction, 215 Lexington Street, Woburn, MA 01801	\$4,938,865.00	\$133,620.00	\$477,249.00	\$73,173.00	\$60,733.00	\$36,181.00	View File
Castagna Construction Corporation, 69 Parker Street, Newburyport, MA 01950	\$5,087,000.00	\$125,000.00	\$429,100.00	\$106,665.00	\$59,200.00	\$46,500.00	View File
BC Construction Co. Inc., 3 Washington Street, North Reading, MA 01864	\$5,240,510.00	\$70,275.00	\$476,367.00	\$95,305.00	\$97,684.00	\$36,225.00	View File
Northern Contracting Corp., 68 Jackson St, Canton, MA 02021	\$5,398,100.00	\$142,100.00	\$570,100.00	\$144,100.00	\$109,800.00	\$36,100.00	View File
M O` Connor Contracting Inc, 19 Ledge Hill Road, West Roxbury, MA 02132	\$5,537,800.00	\$142,000.00	\$540,000.00	\$118,000.00	\$129,000.00	\$39,000.00	View File

New Police Station
Expense Cost Control Sheet

	<u>Contract</u>	<u>Paid</u>	<u>Balance</u>	
Carell Group				
Schematic Design	88,000.00	88,000.00	0.00	
Design Development	117,000.00	117,000.00	0.00	
Construction Documents	170,000.00	127,500.00	42,500.00	Pre-Construction Amount Due Under Contract
Bidding	25,000.00	0.00	25,000.00	
Construction Admin.	125,000.00	0.00	125,000.00	Construction Cost Due Under Contract
	525,000.00	332,500.00	192,500.00	
				Total Contract
				525,000.00

	<u>Contract</u>	<u>Paid</u>	<u>Remaining Balance</u>	
<u>NV5</u>				
OPM Services Pre-Construction	70,676.00	69,572.00	1,104.00	Pre-Construction Amount Due Under Contract
OPM Services During Construction	220,000.00	0.00	220,000.00	Construction Cost Due Under Contract
	290,676.00	69,572.00	221,104.00	
				Total Contract
				290,676.00

A&E/OPM Pre	445,676.00
A&E/OPM Cont.	370,000.00
Total Cost	815,676.00

	<u>Contract</u>	<u>Paid</u>	<u>Remaining Balance</u>
LD Russo			
Base Contract	4,865,000.00	0.00	4,865,000.00

<u>Fund Summary</u>	
Funds Approved	6,500,000.00
Invoices Paid	408,064.24
Sub Balance	6,091,935.76
Contingency	250,000.00
<u>Contract Balances Due</u>	
A&E/OPM	413,604.00
LD Russo	4,865,000.00
Total Contracts Due	5,278,604.00
Available Funds	563,331.76

<u>Other Expenses</u>	
John Guilfoil	2,000.00
Minuteman Press	627.49
Legal	851.00
Horsley	1,855.00
North of Boston	658.75
2,000.00 Website	
627.49 Flyers	

Total Other Expenses 5,992.24

w/o ss Roof

**New Police Station
Expense Cost Control Sheet**

	<u>Contract</u>	<u>Paid</u>	<u>Balance</u>	
Carell Group				
Schematic Design	88,000.00	88,000.00	0.00	
Design Development	117,000.00	117,000.00	0.00	
Construction Documents	170,000.00	127,500.00	42,500.00	Pre-Construction Amount Due Under Contract 375,000.00
Bidding	25,000.00	0.00	25,000.00	
Construction Admin.	125,000.00	0.00	125,000.00	Construction Cost Due Under Contract 150,000.00
	525,000.00	332,500.00	192,500.00	
				Total Contract 525,000.00

	<u>Contract</u>	<u>Paid</u>	<u>Remaining Balance</u>	
NV5				
OPM Services Pre-Construction	70,676.00	69,572.00	1,104.00	Pre-Construction Amount Due Under Contract 70,676.00
OPM Services During Construction	220,000.00	0.00	220,000.00	Construction Cost Due Under Contract 220,000.00
	290,676.00	69,572.00	221,104.00	Total Contract 290,676.00

	<u>Contract</u>	<u>Paid</u>	<u>Remaining Balance</u>	
LD Russo				
Base Contract	4,865,000.00	0.00	4,865,000.00	A&E/OPM Pre 445,676.00
SS Roof	122,933.00	0.00	122,933.00	A&E/OPM Cont. 370,000.00
	4,987,933.00	0.00	4,987,933.00	Total Cost 815,676.00

<u>Fund Summary</u>	
Funds Approved	6,500,000.00
Invoices Paid	408,064.24
Sub Balance	6,091,935.76
Contingency	250,000.00
<u>Contract Balances Due</u>	
A&E/OPM	413,604.00
LD Russo	4,987,933.00
Total Contracts Due	5,401,537.00
Available Funds	440,398.76

<u>Other Expenses</u>	
John Guilfoil	2,000.00 Website
Minuteman Press	627.49 Flyers
Legal	851.00
Horsley	1,855.00
North of Boston	658.75

Total Other Expenses 5,992.24

W/SS Roof