



Merrimac Police Station – Merrimac, MA	Meeting Minutes
PSBC Meeting	Date: June 6 , 2019, 9:00 a.m.
Location: Merrimac Town Hall – Sargent’s Hall	Prepared By: K. Grizzell (NV5)

Attendees:

Name	Assoc.	Present	Name	Assoc.	Present
Chief Eric Shears – Merrimac Police	Police	Y	<u>NV5 (OPM)</u>		
Chris Gaudet – PSBC Member	Res	Y	Ken Grizzell	NV5	Y
Carol McLeod – PSBC/ Merrimac Finance	Merr	Y	Bill Cunniff	NV5	N
Yvonne Bednarz - PSBC Member	Res	Y	<u>Designer</u>		
Mark Tocci - PSBC Member	Res	Y	Greg Carell – Carell Group	CG	Y
Chief Larry Fisher – Merrimac Fire Dept.	Merr	Y	Meg Carell – Carell Group	MG	Y
Rick Pinciario – PSBC Member	Res	N			
Laura Mailman - PSBC Member	Merr	Y			
Robert Sinibaldi – PSBC /Merrimac DPW/ISD	Merr	N			

1. Chief Eric Shears called the meeting to order at 10:00 a.m. The following items were discussed:

a. **Meeting Minutes Review & Approval:**

1) Chief Shears invited a motion to approve the Meeting Minutes of the 04.11.19 PSBC Meeting. A motion was put forth by Ms. McLeod to approve the minutes as submitted. The motion was seconded by Ms. Bednarz and approved unanimously.

b. **Invoice Approval:**

1) Chief Shears noted that he received invoices from NV5 for OPM services for December 2018 and April 2019 in the amount of \$5,104.00, and Application for Payment # 02 from LD Russo in the amount of \$89,471.00. The billing included the permit fee even though the permit had not been issued at the date of the meeting. There was a motion made by Ms. McLeod to approve the invoice as submitted, seconded by Mr. Gaudet and approved unanimously.

c. **Resignation of Robert Sinibaldi from the PSBC:**

1) Mr. Sinibaldi submitted a letter of resignation this morning. The Committee discussed their response and proposed to respond to Mr. Sinibaldi in a letter thanking him for his involvement and time to move the project ahead. Ms. McLeod made the motion to send the letter and the motion was seconded by Mr. Tocci. The resolution was approved unanimously. Chief Shears took responsibility to write the letter to accept Mr. Sinibaldi’s resignation.

2. The meeting adjourned at 11:25 a.m.

3. The next meeting of the PSBC – TBD.