



Merrimac Police Station – Merrimac, MA	Meeting Minutes
PSBC Meeting	Date: July 11 , 2019, 10:00 Am.
Location: Merrimac Town Hall – Sargent’s Hall	Prepared By: K. Grizzell (NV5)

Attendees:

A.	Name	Assoc.	Present	Name	Assoc.	Present
	Chief Eric Shears – Merrimac Police	Police	Y	<u>NV5 (OPM)</u>		
	Chris Gaudet – PSBC Member	Res	Y	Ken Grizzell	NV5	Y
	Carol McLeod – PSBC/ Merrimac Finance	Merr	Y	Bill Cunniff	NV5	N
	Yvonne Bednarz - PSBC Member	Res	Y	<u>Designer</u>		
	Mark Tocci - PSBC Member	Res	Y	Greg Carell – Carell Group	CG	Y
	Chief Larry Fisher – Merrimac Fire Dept.	Merr	Y	Meg Carell – Carell Group	MG	N
	Rick Pinciaro – PSBC Member	Res	N			
	Laura Mailman - PSBC Member	Merr	Y			

1. Chief Eric Shears called the meeting to order at 10:00 AM. The following items were discussed:

a. **Construction site update:**

- 1) Chief Shears provided a brief update of the site work being well underway and that concrete foundations are now in progress.

b. **Meeting Minutes Review & Approval:**

- 1) Chief Shears invited a motion to approve the Meeting Minutes of the 06.06.19 PSBC Meeting. The resignation of Mr. Sinibaldi was amended with the committee’s input and re-issued. A motion was put forth by Chief Shears to approve the minutes as with the amended language. The motion was seconded by Ms. Mailman and approved unanimously.

c. **Invoice Approval:**

- 1) Chief Shears noted that the Town has received the Certified Application for Payment # 03 from LD Russo in the amount of \$143,492.75. Mr. Grizzell explained the charges in this application and the certification process done by both the Carell Group and NV5. There was a motion made by Ms. McLeod to approve the invoice as submitted, seconded by Mr. Gaudet and approved unanimously.
- 2) An invoice for \$448.32 for submittal review from Haley & Ward was discussed and tabled pending further information. The motion to table the bill was made by Ms. Mailman and seconded by Ms. Bednarz.
- 3) An invoice for \$187.50 from Horlsey and Witten for a site report made during the clearing of the site. This report was evidently requested from Inspectional Services and the cost passed onto the project. Mr. Gaudet made a motion to approve the invoice and was seconded by Ms. Mailman.
- 4) No invoices were received from NV5, The Carell Group or Universal Testing Service for review at this meeting.

d. **Project Budget:**

- 1) Mr. Gaudet issued an email of the current budgeting being considered. Fees, savings, donations or earmarks and construction related credits were briefly discussed.
2. The meeting adjourned at 11:18 AM. The Motion to adjourn was made by Mr. Tocci and seconded by Ms. McLeod.
3. The next meeting of the PSBC – August 1, 2019 at 10:00 AM.



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